

Stages to “Go live”

		Timeline	Date
<input checked="" type="checkbox"/>	1. Create a draft page live on the web but not connected to your website to see the layouts and response functionality	(1 Week)	
<input type="checkbox"/>	2. Your approval to add to your site when it is edited to your liking	(1 Week)	
<input type="checkbox"/>	3. Changes to the draft ready to add to your website	(1 Week or less)	
<input type="checkbox"/>	4. On final approval we will send you the instructions for your web administrator with what changes they need to make	Immediate	
<input type="checkbox"/>	5. Your web administrator will change your links from your current enquiry page to your new YEM enquiry page and any download packages links to YEM also	(1 Week or less)	
<input type="checkbox"/>	6. Live test and YEM is off and running to improve your customer experience and give you back time and information	Live	
<input type="checkbox"/>	7. Load your internal page on your desktops for easy phone and walk-in handling and greater efficiency with in your business	Immediate	
<input type="checkbox"/>	8. Log in to YEM’s VPA “Your Virtual Personal Assistant”	(4 Weeks)	